

# Mobile Phone Policy

Brook House Junior School

<b>Reviewed/Adopted:</b>	January 2020
<b>Next Review Date:</b>	January 2021
<b>Review Frequency:</b>	Annually
<b>Reviewed By:</b>	Full Governing Body

## **Rationale:**

We recognise that mobile phones are part of everyday life for many children and that they can play an important role in helping pupils to feel safe and secure. However, we also recognise that they can prove a distraction in school and can provide a means of bullying or intimidating others. Because of this it is important to establish robust rules concerning their use.

## **Personal Mobiles – Pupils:**

We fully acknowledge a parent's right to allow their child to bring a mobile phone to school if they walk to and from school without adult supervision. However, if children are not bringing a phone for this reason, we would discourage them bringing a device with them to school at all.

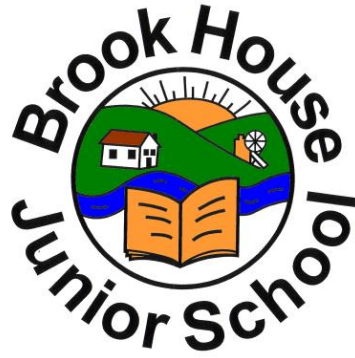
When a child does need to bring a phone into school, a permission slip must be signed by the parent or carer. These forms can be obtained from the school office.

If a phone is brought into school:

- When on school premises, whether before, during or after school hours, mobile phones should not be visible or used in any way.
- Phones should be switched off and handed in to the class teacher at the start of the school day. Phones are then put in a basket for that class and taken to our school reception where they are stored during the day. At the end of the day baskets are returned to class and phones distributed.
- The phone should be clearly marked so that each pupil can clearly identify their own phone. If a name is not on the phone the school will ensure a small sticker is put on the reverse of the phone with child's name and class on.
- The phone is left on school premises at the owner's risk. School will take no responsibility for the loss or damage of any devices.
- Pupils are not permitted to take phones on school trips or residential.
- Mobile phones brought to school without permission or mobile phones which are used inappropriately will be confiscated and must be collected from the school office by a parent.
- Smart watches are not allowed in school.

Pupils and parents are reminded of the fact that in cases of an emergency, the school office remains the appropriate point of contact.

Should a pupil be found to be using their phone inappropriately, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.



### **Mobile Device Permission Slip for Parents/Carers**

My child walks to/from school without adult supervision and therefore I give permission for them to bring their mobile device into school with them.

I will ensure my child's phone is clearly labelled and if not respect the school's policy of putting a small label on the reverse of the phone with the name of the child.

I acknowledge that my child's phone is left on school premises at their own risk and accept that the school will take no responsibility for the loss or damage of any devices.

I have read and understand the school's Mobile Phone Policy and I recognise that phones must be kept in the school office at all times during the school day.

Child's name: \_\_\_\_\_

Class: \_\_\_\_\_

Parents/Carers Signature: \_\_\_\_\_